

Please check [http:// www.discoverysoftware.com/support/bridges/trilli_ma2](http://www.discoverysoftware.com/support/bridges/trilli_ma2) for an updated Discovery Extracts for Trillium Mobile Administrator User's Guide before printing. This will save you time, as we will be improving the guide based on feedback.



Discovery Extract for Trillium Mobile Administrator 2.1.0

Installation and User Guide

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Chapter 1 – Preparing Trillium

This section explains how to set up your computer to import data from Trillium into Connect. By now you should have unzipped the TrilliumBridge_X.X.X.X_MA2.zip file containing this guide. The unzipped contents of the file are:

- **trilliumguide.pdf** – this user guide
- **trillium.pde** – The Bridge Configuration File
- **config.txt** – Contains Custom configuration for your site

Choosing an Import Folder

The **Import Folder** is the location that you will store your exported files from Trillium. Connect will read these files to create its internal database. (This folder should be saved on the schools server, since extracted files cannot be exported to the main hard drive from Trillium).

Once you have chosen an **Import Folder**

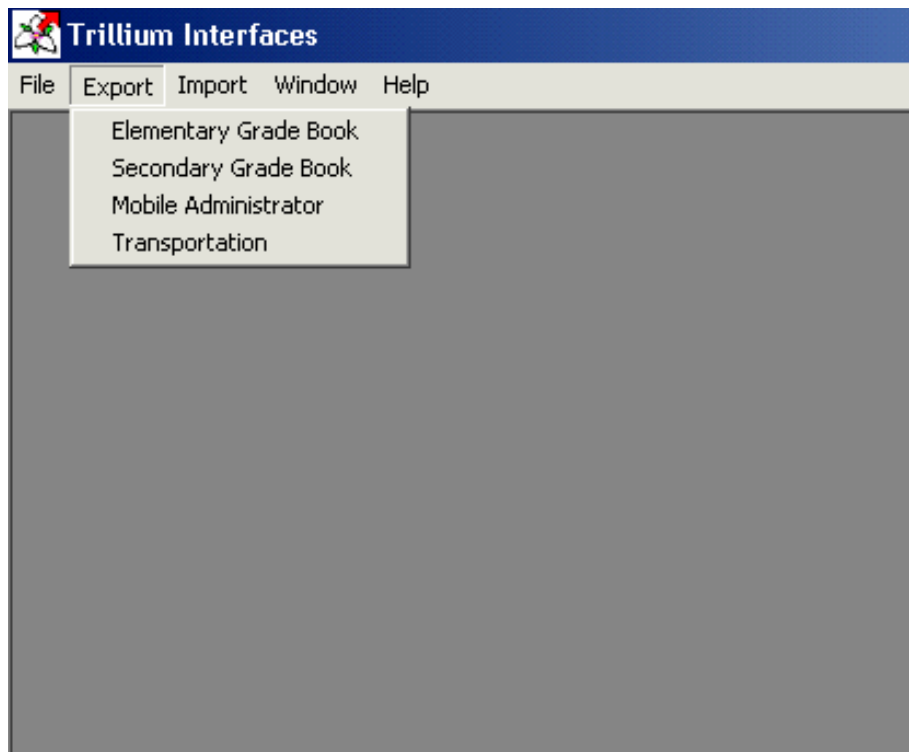
- Copy the Trillium.pde file from the TrilliumBridge_X.X.X.X_MA2.zip file into the **Import Folder**. This is the configuration file used by Connect to determine how to import the files generated by Trilliums Mobile Administrator 2 interface.
- Copy the Config.txt file from the TrilliumBridge_X.X.X.X_MA2.zip file into the **Import Folder**. This file allows you to change the customizable settings for your site. Please contact Discovery Support if you need help changing this file.

Chapter 2 – Transferring Data from Trillium to Connect

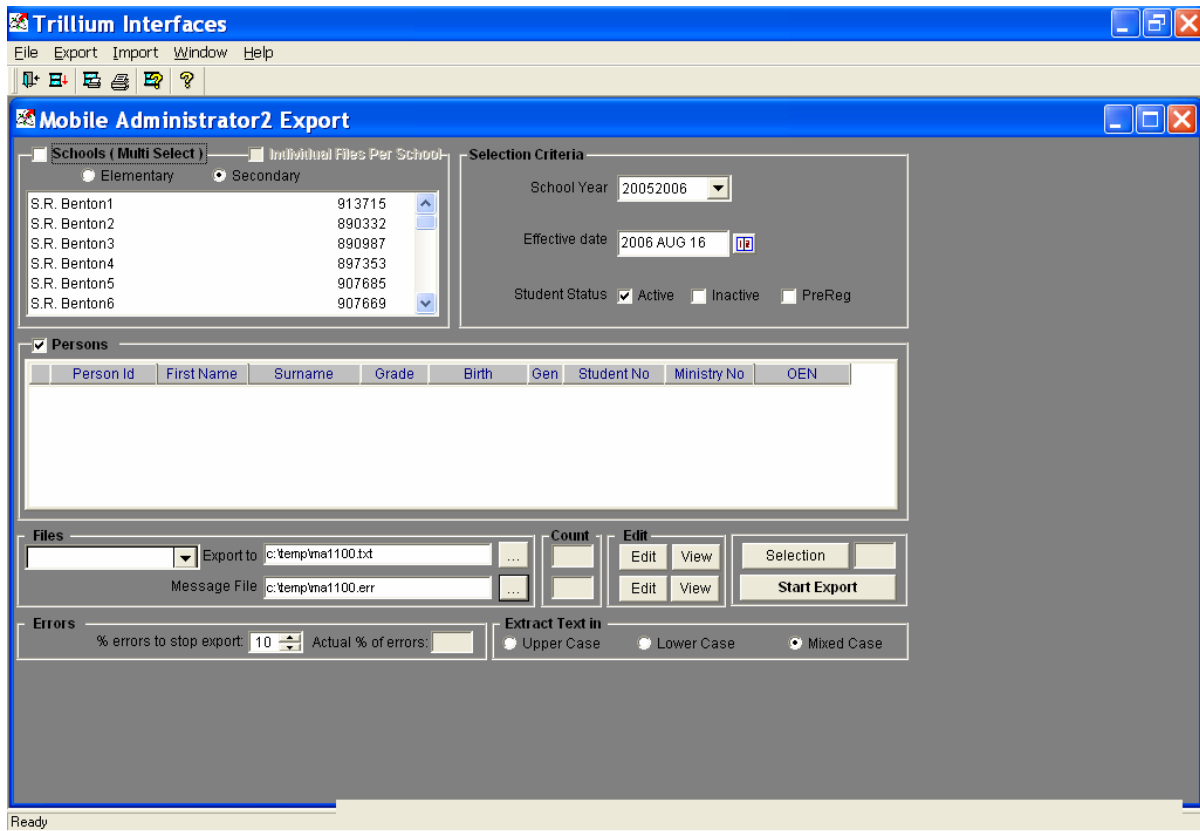
Generating Export Files from Trillium

If you do not have the Mobile Administrator interface installed in your version of Trillium, please contact SRB International Inc.

1. Open up Trillium Interfaces. This is the same utility used to generate report cards.
2. Click “Export”, and then select “Mobile Administrator”. This creates files necessary for Connect.



3. Select your school from the “School”, list.
4. Select any other setting desired to determine what appears in the export. Eg. School Year, Effective Date, Active checkbox etc.



5. Click the “Export to” (ie. ...) button. This will show you the list of files exporting to your **Import Folder**.
6. Beside “Save In”, click the drop down button and choose the location of your **Import Folder**.
7. Click “Start Export”, this will start the extraction process.
8. When the extraction process is complete, data will appear in the “Persons” window. A total number of the data processed, will appear.

Importing the Trillium Export Files into Connect

Follow the instructions for importing SIS data inside the Connect User Guide. Please use Trillium – Mobile Administrator 2 as the SIS. You will need to type in the School ID into the dialog that appears while editing the SIS. This is your school number.

Chapter 3 – Customizing Trillium Export

Please contact Discovery Support (support@discoverysoft.com) for more information on how you can customize the data that appears in Trillium.

Chapter 4 – Uninstall

To uninstall the Discovery Extracts for Trillium Mobile Administrator 2:

- Delete the **Import Folder** you created in Chapter 1.